

MINUTES

Your School Council minutes

Oct 26th, 2023/6:00 pm | *Meeting called to order by* Shelby Smigelski

In Attendance

Aileen Wagner – School Trustee, Ward One

Cherie Lovsund – Principal

Melissa Smith

Marcie Enders – Assistant Principal

Bailey Fredette

Sharon Shave - Secretary

Jackie Kaminski

Shelby Smigelski - President

Colleen Hardy

Andrea Barkhouse – Vice President

Jessica Lutz

Welcome & Introductions

Shelby called the meeting to order at 6:01 pm.

Review of Agenda and Approval of Minutes

Shelby Smigelski did a review of the Agenda and referenced the minutes from September 2023.

The meeting was then turned over to Aileen Wagner for a board update. Please click [here](#) for Aileen's report.

Principal's Report

Mrs. Lovsund shared an update with regard to what is happening at Duffield School

- o **Stakeholder Engagement Evening – Oct 22 from 6:30 to 8:30 pm**
 - This meeting will be held at Westview School in Stony Plain. This is an opportunity to get feedback from the stakeholders and community. Parents are invited to come out and share their thoughts on a variety of items. If parents are interested in attending, please let Cherie know and she will make sure an invite is sent to those that are interested in attending. It is important that the west is well represented.

- o **PD Days – New Curriculum Implementation**
 - With the new curriculum in Language Arts, Math and Science teachers have been attending professional development sessions so that they are prepared to teach the new curriculum.

- o **Assessments**
 - Teachers were busy doing assessments and screens for learning. We now have some good data for the start of the year.

- o **Student Leadership – Student Voice**
 - We have established a new Student Leadership group. Their responsibilities will include things like helping with assemblies, morning announcements and school spirit. They will get to decide on things like Spirit Days, etc. The kids are very excited about this. Some things they asked for was to organize more group activities, talent shows, and they even suggested a day for teachers and staff.

- o **Halloween Activities**
 - Classes will be doing activities/parties in the afternoon along with the dance for Grades 7 to 9.

- o **Mental Health Wellness**
 - We have been focusing on student wellness as well as workplace wellness. We are doing what we can to support everyone by having our school counselor work with classes on lessons such as, “how to be a good friend”, or “how to deal with someone not liking me.” The older grades are working on things such as anxiety related to test taking, or executive functioning, like, “how do I keep my locker clean?”.

- o **Nutrition Nook – Food Security**
 - Continues to be a challenge. Every week we see an increase in the kids that need lunches. We receive lunches from the rotary club but it is not enough. We receive 15 lunches on Monday and Wednesdays, so we are trying to find a way to get volunteers to make extra sandwiches.

- o **Christmas Concert & Aladdin (The Musical)**
 - The date for the concert will be Tuesday, Dec 19th and we will have two performances. The afternoon performance will start at 1:00 pm and then the evening performance will be at 7:00 pm. Ms. Nesbitt and Mr. MacDonald will be sharing this responsibility and are excited to move forward with this. Next meeting, we can talk about some of the fundraising activities the council would like to do during the concert.
 - **Aladdin** will be our musical this year. Kids will start auditions later in November and the dates for the performances will be May 29th and May 30th.

- o **Staffing**
 - Ms. Whalen will be returning in January from maternity leave. In the meantime, we brought back Mrs. Leavell to work on literacy and numeracy intervention.

- o **PAT Results**
 - Gr 6 & 9 PAT results are in. Mrs. Lovsund was able to share the results with the teachers. As results are still embargoed, they haven’t been sent out to the parents, however they should be shared soon.

o **Survey – Share A Thought**

- There is a new survey out where you can share your thoughts. You can submit anonymously or you can also provide your contact information should you wish to be invited to one of the upcoming in-person engagement opportunities. There are a variety of topics but Mrs. Lovsund did add one specific Duffield question at the end, otherwise it is division questions. You can click on this [link](#) for further information.

o **Microwaves in Classrooms**

- Unfortunately, we are not allowed microwaves in the classroom. The province has moved to stricter rules due to liability. We can't have things like classroom heaters or anything that is connected to doorways or blocking the doorway due to fire safety.

o **Lockdown**

- Cherie reviewed the procedures and protocols that are put in place by Division Office.

● **New Business**

- **No New Business**

● **AGM Executive Elections/Membership**

Elections took place for the 2023-2024 Duffield School Council

- President – Shelby Smigelski
- Vice President – Andrea Barkhouse
- Secretary – Sharon Shave

Adjournment & Next Meeting Date

Shelby Smigelski adjourned the meeting @ 6:40 pm

Next Meeting: November 23, 2023